

Starlight Ranch Mobile Homeowner's Association, Inc.

March 2017

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FROM THE BOARD: There are a lot of things going on in Starlight Ranch that everyone needs to know. To begin, Carmen Viera, the Board Secretary, is the person that has been designated by the Board to meet with park manager, David Stanz. After meeting with David, management has taken care of most of the items that were brought to his attention by the previous president.

The floor in the front clubhouse has been stripped and waxed. New vertical blinds were purchased for the front clubhouse dining area windows. The veteran's pictures have been put back up at the back clubhouse, with the exception of two items. Whoever is in charge of representing the Veteran's group, might consider further addressing the issue with David.

Management went over the process of eviction and how the law requires that certain steps be taken before residents can be evicted from their home and the park. It is not an easy process. Complaints were also discussed. Management requires that all complaints be signed by the resident(s) complaining before any action can be taken. Once filed management will then issue a letter of acknowledgement to the complainer and then will proceed to handle the issue. If the issue continues, additional complaints must be filed.

The mailbox bulletin boards have been repaired, the sink and dishwasher in the front clubhouse were repaired and replaced, and a thermometer was installed inside each clubhouse's oven to ensure that they are heating correctly. If you use the ovens, please monitor the temperature and report any inconsistencies. There are many more issues pending and many of them were discussed at the ELS Statutory Meeting on Monday, February 27, 2017. The details will be given at the March Board meeting and in the April newsletter.

Carmen will be available on Mondays and Thursdays in March from 10:00 AM - 12:00 PM at the HOA office in the back clubhouse to address any resident concerns, questions, or problems you may want to discuss with the HOA. Please stop by and visit your new HOA office. All members and non-members are welcome.

March will be another exciting month, with more activities and events added. We are working hard to bring you more activities & events. Give us feedback and help! Our ultimate goal is to keep you informed and work with management to address many of the issues that are plaguing our community.

Your HOA is here to protect your interest and investment in your property. If you have not become an HOA member now is the time to do so, forms and instructions are on the HOA bulletin board in the front clubhouse. Or stop by the HOA office on Mondays and Thursdays to talk about it and sign up. It is only \$10.00 for the year.

Attend our activities! Remember, they are for all residents, not just HOA members. The sign-up sheets have changed slightly... one name per line please! Don't forget to cross your name off if you can't attend. We shop based on the number of sign-ups, and the sheets will be closed two days prior to an event. **HAVE A WONDERFUL MARCH AND HAPPY SPRING TO ALL!**

"Problems are good, not bad. Welcome them and become the solution."

"Los problemas son buenos, no malos. Dale la bienvenida y conviertete en la solución."

Mark Victor Hansen

TO YOUR HEALTH: ARTHRITIS

By Ron Speener



Mary, Mary, how does your garden grow? Not as well as when I was young for arthritis has taken its toll, I find it hard to get off the ground or work my little hoe.

Arthritis is the most common chronic illness in the United States with rheumatoid arthritis, osteoarthritis, and gout the most common.

Rheumatoid arthritis (RA) is caused by autoimmunity reactions that make the joints to swell. Women are more than twice as likely to develop RA as men. And women tend to develop it early, between the ages of 30 and 60. The causes of RA are unknown. People who suffer from RA will have acute episodes called flares and then periods of remission. With RA, the hands almost always are affected although it can affect any other joints and internal organs as well. Joint deformities and accompanying pain can be very debilitating. Treatment is usually medications, exercise, rest and protecting the joints from further injury.

More common with people over the age of 60, osteoarthritis is a progressive form of arthritis where the cartilage breaks down and becomes stiffer. When the cartilage starts to deteriorate the bones start grinding together causing pain and stiffness when moving the joint. This is most noticeable in the fingers, which can become knobby. It also can appear in the knees, hips and spine. Bone spurs may grow at the edges of the joints, also causing pain. Osteoarthritis does not affect internal organs like rheumatoid arthritis, but it can cause severe deformities of the bones and limit mobility. No specific treatment can stop the progressive degeneration. Physical therapy or hot or cold compresses are commonly used along with braces or other supports. Replacement surgery is also common. The pain from osteoarthritis is usually treated with over-the-counter pain medications. Supplements like glucosamine and chondroitin are of uncertain value and can adversely affect other medications, and should be taken with approval of a physician. Since weight is a major contributor to osteoarthritis, moderate, low-impact exercise, like swimming, can reduce the pain and improve mobility.

A third kind of arthritis is gouty arthritis, which is caused by the deposit of uric acid crystals—shaped like thin needles—in the joints. It is more common in men over the age of 50 than in women. Risk factors include obesity, moderate to heavy alcohol consumption, and high blood pressure. Gout usually manifests itself in the joints of the hands or the feet with swelling of the affected joints. The attack can be sudden and very painful. Prevention is the best medication: drink lots of

fluids (cherry juice is recommended) and avoid shellfish and meats like liver.

Although we may not be able to prevent arthritis walking down the garden path, we should not let it isolate us from living. With arthritis the joints may not move as they did, some of the activities once enjoyed may become spectator events. However, the wide, bright world comes in the window each morning, and birds still sing, and flowers still smell sweet. Enjoy what you can do and don't dwell on what you can't.

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CHAIR EXERCISES

By Pat Williams



This is the main group, minus Edie Carvalho, but each week we have one or two others join us for the hour. On Tuesdays we do all chair exercises and on Thursdays we speed it up a bit and also follow some Richard Simmons or Denise Austin tapes. We each do just what we're able, no pressure or competition. Come and have some fun with us. Yes, men are invited to join us too, Dave has a great time. Pictured: (l to r) Bertha Meyer, Mabel Donahue, Dave Blackwell (photo by Beth, his wife), Ruthie Henley and Pat Williams.

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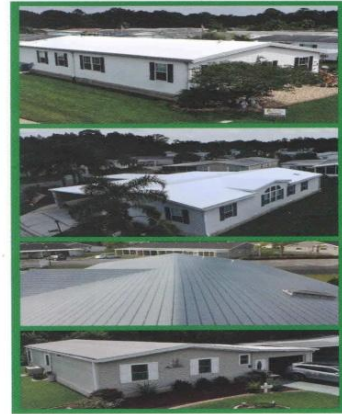


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VETERAN'S SOCIAL HOUR

By Pat Williams



It's always a wonderful evening getting together with our Veterans, family and friends each month. In February our military was represented by: Dave Douma—

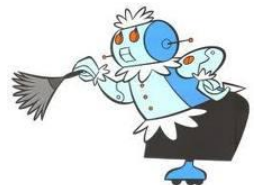
Marines, John Bertsche—Army, Jackie Bedard—Navy, Joe Laferriere—Navy, Richard Balderson—Navy and James Bedell—Air Force. Guests were: Barry Bertsche, Angie Secrest, Marli Silverthorne, Pat Williams, Mary Rivera, Patty and Craig Olsen.

We talked about getting all of the Veteran's pictures back on the wall. They were taken down quite a while ago so the clubhouse could be painted. We had pizza, salad and Patty made a great warm, and frosted gingerbread for dessert. It was all so very good.

At our March meeting we will be having Rafael Pantoja as a guest speaker. Rafael is Senior Vice Commander at VFW Post 4287. That should be quite interesting. Hope to see you all there, turn out and show him some Starlight Ranch hospitality!

SPRING CLEANING TIME!

As we say goodbye to winter and anticipate summer, it is time to do some spring-cleaning. Besides the usual dusting, scrubbing and polishing here are some other tasks that should be included.



- Sort and clean out the medicine cabinet. Make sure to properly dispose of all expired drugs. Do not flush them down the commode—toss into the trash.
- Go through the kitchen cabinets, refrigerator, and freezer to remove all expired or rotten food.
- Replace batteries in smoke detectors and carbon monoxide detectors.
- Check your fire extinguisher and first aid kit
- Update your emergency contact list
- Look for trip hazards (rugs, plants, cords, furniture, etc.) and relocate or remove.
- Be sure pathways to exits are clear.
- Get help for things you cannot reach. Do not stand on chairs, beds, or stools.
- Never try to move heavy objects or furniture on your own. Many of your neighbors will be happy to help.

Also remember ... Daylight Savings Time starts on Sunday, March 12. Time to "Spring Forward" an hour, you'll get it back on November 5!

RESIDENT SPOTLIGHT

By Joan Stearns



While many of us are the spokes of the wagon wheel here at Starlight Ranch, Dave Wegman is certainly part of the hub. He is the intelligent Editor of our monthly newsletter (which is a huge job), head of the bread distribution on Wednesdays, and our unofficial photographer at many of the HOA events. I am

fortunate to be at some of the meetings he attends...and, besides bringing all of us candy, he is organized, helpful, and gracious in his suggestions. I'm sure you all know Dave - in the fall, he is the one who dresses in orange and blue (even his sneakers) – a true Florida Gators fan!

He moved to Orlando in 1983, no longer desiring the climate in Rochester, New York, where he was born and raised. He joined his brother Paul who was a long-time Orlando resident and locally renowned actor and entertainer, while his parents also retired to the Titusville area. Paul initially bought the house in Starlight Ranch in 2000 while caring for their aging father after his mom's passing. Sadly, shortly after Hurricane Charley in 2004, Paul also passed. He left Dave his home, and he's been here ever since. Dave fell for life at the Ranch, he had never had a yard before, and he loves the location, quiet evenings, and many of his neighbors.

Dave worked for 25 years with the Aviation Authority at Orlando International Airport (MCO), starting in the Properties Department and then advancing to Public Relations. There he was in charge of the Tour Program for schools and civic organizations, international group visits, special events such as ribbon cuttings and inaugurals among many other duties. He was also coordinator of the newsletter for a time ... we are so lucky he chose Starlight Ranch as his home. He got to travel throughout the U.S. because of his job, and he represented MCO at World Travel Market in London in 1990.

His favorite restaurant is Bauren Stube (authentic German food, located at Orange and Sandlake), followed by Artist Point, at Disney's Wilderness Lodge. He told me that he is currently "employed" by two 7-year old cats – Lady PawPaw and Isaak. He is a huge fan of many types of music and really loves the artists from the 50's and 60's. He and his best friend, Risa, are enormous rollercoaster fans and are hoping to visit Dollywood soon to ride the many that are there.

I am truly so privileged to have him as a friend, a very good friend.

*** Would you, or know someone who would, like to be featured in a future Spotlight? Call Joan at 678-338-0486*

DAY / OVERNIGHT TRIP: PASS-A-GRILLE

By Joan Stearns

Peter and I and his lovely sister, who lives in St. Paul, MN (brrrr!), enjoyed a most perfect weekend in Pass-a-Grille, FL, located at the southern end of St. Petersburg Beach. We went to visit this quaint village to see where the two of them, as children, lived. When Peter was 12 years old he contracted Polio, the family relocated from Elkhorn, Wisconsin, so that the magic of swimming in the salt water could help his leg.

The village offers a view into Florida as it used to be. Prepare for your breath to be taken away as you walk the wide, beautiful beach – with the bluest-blue and greenest-green Gulf waters. Native Americans lived there before the arrival of the Spanish explorers in 1528. Legend has it that it was named from a French phrase, "Passe Aux Grillieurs" (the passage of the grillers), in honor of the fishermen who used the land as a campground. In 1989 it was recognized as a National Historic District.

Local artists sell hand-crafted goods every Saturday next to the Paradise Grille. Adirondack chairs are on the sand for you to use, and there is live music too. On Friday evening, we ate mouth-watering crab cakes on a wharf. Only about two hours from Orlando, it can be done in a day, but stay overnight and really enjoy your time there.

CALLING ALL SHAMS!

**Come to the St. Patrick's Day Dinner! Enjoy
Corned beef, steamed cabbage, potatoes and
carrots**

**Desserts, and pots of gold, always welcome!
SATURDAY, MARCH 11 at 6:00 PM**



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EVENTS & ACTIVITIES:

DNF Bingo	Mar 1	2:00 PM	ACH
Ice Cream Social / Bingo- Sponsor: Five Star Pharmacy	Mar 4	1:00 PM	ACH
Wellcare Bingo	Mar 7	2:00 PM	ACH
HOA Board Meeting	Mar 8	7:00 PM	ACH
Vets & Friends	Mar 10	7:00 PM	MCH
St. Patrick's Day Dinner	Mar 11	6:00 PM	ACH
Movie Night	Mar 18	7:00 PM	ACH
Dominos	Mar 19	3:00 - 6:00 PM	ACH
CR Insurance "Conversation on Medicare"	Mar 21	2:00 PM	ACH
Pancake Brunch	Mar 25	11:00 AM	ACH
Ice Cream Social / Bingo	Apr 1	1:00 PM	ACH

WEEKLY ACTIVITIES:

- ★ Bible Study / Estudio Biblico - Wednesday (except Board Meeting) 7:00 PM - MCH
- ★ Bingo - Monday - 6:45 PM (Last Sale 6:30) – ACH
- ★ Bread Distribution - Wednesday - 9:00 AM (Tickets beginning at 8:00) – ACH
- ★ Bunco - Thursday - 6:00 PM – ACH
- ★ Chair Exercise - Tuesday & Thursday - 10:00 AM - MCH

Hello Friends and Starlight Ranch Residents!

In order for our community to thrive and have more and better activities and events, we need your help! We cannot do this alone. I am asking anyone who would like to volunteer a couple of hours the day of the event or activity, to please sign up at the front clubhouse. Let's make Starlight Ranch the community everyone will talk about ... positively!

Ana Pope, Director of Activities



In Remembrance ...

Randy Kratzer, 50, passed away on February 2. Randy was a kind and gentle man, he was adored by everyone including the ladies at Bingo. Randy was always ready to lend a helping hand. We will greatly miss his contagious smile.

Marian Kennedy, 96, passed away on February 9. Marian was a long-time resident of Starlight Ranch. Marian served on the Bingo Board and was an intricate part of the successful weekly games. Marian was very active in her early years here, involved with many of our community activities. Her wisdom will be sorely missed.

Our prayers and condolences go out to both families.



Ed & Linda McRobie - March 22



Louis DeSilvio - March 2
 Rick Willis - March 10
 Terry Dray - March 11
 Carlos Rodriguez - March 13
 John Bertsch - March 15
 Sue Howard - March 18
 Will Howard - March 18
 Ed McRobie - March 20
 Ruth Henley - March 21
 Steve Swerdlen - March 21
 Ramona Delvale - March 25
 Jose Sierra - March 26
 Wayne Black - March 26
 Alina Vidal - March 28
 Rich Shiller - March 28
 Loraine Krzanak - March 29

If you would like your birthday or anniversary listed in future issues, please either print the information on the clipboard in the front (ACH) clubhouse or contact Mary Rivera at 321-663-0507. Also, please let her know of any residents that have passed-on or moved away.

HOLA AMIGOS RESIDENTES DEL RANCHO STARLIGHT

Desde el Rancho por José Rodríguez

Nuestra junta designo a la secretaria, Carmen Viera, la persona para representarnos en las conversaciones y asuntos de la junta con el gerente y por lo que se ve fue buena decisión.

Por fin podemos decirle que se están logrando varias de las cosas que hace tanto tiempo se esperaban. El piso en la casa club del frente ya fue limpiado y encerado. El fregadero fue reparado y reemplazaron la lavadora de platos. Instalaron termómetros en los hornos en para cerciorar que calienten bien. Pusieron nuevas cortinas verticales. Reengancharon los cuadros de los veteranos en la casa club atrás. Los tablonos donde se ponen los anuncios en el área de buzones fueron reparados. Todavía falta mucho más, pero esperamos seguir viendo mejoras.

Nos dice Carmen que todos los lunes y jueves en marzo, ella estará en la oficina de 10:00am a 12:00pm para que los residentes que le interese puedan visitar la oficina de HOA para cuestiones, problemas, o lo que le conciernan.

Marzo será otro mes excitante con más eventos y actividades planificadas. Seguimos trabajando fuerte para más y nuevas actividades, cuales son para el deleite de todos los residentes, miembros de la HOA o no. Naturalmente queremos que se hagan miembros y queremos nos ayuden con ideas para otras actividades y sirviendo como voluntario.

Préstele atención al calendario en la última pagina para que vea todas las actividades y pueda hacer arreglos y asistir a los eventos.

Bien Amigos, hasta la próxima!



Somos los pastores Wilson y Nancy Correa y queremos anunciarles que estamos conduciendo estudios bíblicos en el salón de actividades MCH todos los miércoles (excepto el segundo miércoles del mes por la reunión del

HOA). Ha sido de profunda bendición!

En un mundo de tanta incertidumbre y familias con crecientes necesidades espirituales, hemos aprovechado la oportunidad que Dios nos brinda de traer, si tan solo por una hora, un día a la semana, una palabra de esperanza de parte de Él, dada a nosotros en su Sagrada Palabra.

Como nos dijera el Señor Jesús en Juan 5:39, "Escudriñad las Escrituras; ...en ellas tenéis la vida eterna; y ella son las que dan testimonio de mí..."

Esta es una exhortación que El nos da a, no solo leer su Palabra, sino a buscar con profundidad los secretos de la verdadera felicidad que en esta podemos encontrar.

Añádase a nosotros y busquemos juntos lo que nuestro Padre Celestial nos quiere decir.

LE ESPERAMOS!

HOA Board

- ★ Bob Marley, President Pro Tempore
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- ★ Jose Rodriguez, Treasurer
321-229-5429
- ★ Daniel Flores, Director / SOA
407-484-2874
- ★ Carmen Viera, Director / Secretary
407-717-5795
- ★ Ana Pope, Director / Activities
407-758-7226
- ★ Denise Kopljar, Director / Advertising
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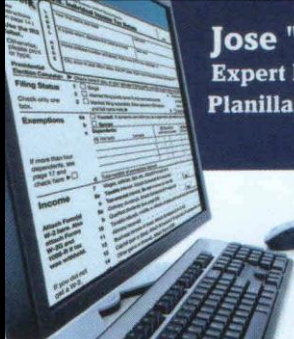
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Crockpot Corned Beef and Cabbage

Prep time: 10 min. **Cook time:** 8 hours **Total time:** 8 hours 10 min. **Serves:** 8

INGREDIENTS:

- 5-6 garlic cloves, crushed
- 1 small onion, cut into wedges
- 3 cups of water
- 2 TBSP sugar
- 2 TBSP vinegar
- 8 oz beer
- 4 lbs corned beef brisket
- 1 (1 lb) bag of baby carrots
- 1 lb small red potatoes, quartered
- 1 head of green cabbage, cut into wedges
- seasoning packet - usually comes with beef

INSTRUCTIONS:

1. First place onion wedges and garlic at the bottom of your crockpot. This is going to act as a stand for your meat, so it doesn't touch the bottom and dry out. Place beef on top of onions and garlic.
2. Next, mix together water, beer, sugar and vinegar.
3. Pour over beef and then sprinkle seasoning packet over meat. If you are using my homemade corned beef seasoning packet, simply mix together the mustard seeds, bay leaves, allspice berries, salt and pepper and sprinkle on top of beef.
4. Set crockpot, cover and cook on LOW for 8 hours.
5. After 4 hours of cooking, add in potatoes and carrots.
6. Cover and continue cooking
7. When 1 hour remains, add cabbage to the crockpot. Cover and continue cooking for the remainder of the time.

Extra corn beef and potatoes can be made into hash
 Extra cooked corn beef can be frozen for up to 3 months



~ MARCH 2017 ~

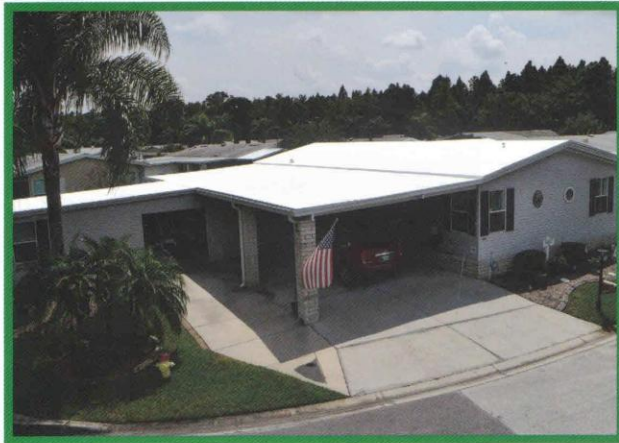
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Notes: ACH = Front Clubhouse MCH = Back Clubhouse			<p>1 Bread - 9 A - ACH</p> <p>DNF Bingo - 2 P - ACH</p> <p>Bible Study / Estudio Biblico - 7 PM - MCH</p>	<p>2 Chair Exer. - 10 A - MCH</p> <p>HOA OFFICE 10-12 MCH</p> <p>Bunco - 6 P - ACH</p>	<p>3  Caregiver Appreciation Day</p>	<p>4 Ice Cream Social & Gift Card Bingo - 1 P ACH </p>
5	<p>6 HOA OFFICE 10-12 MCH</p> <p align="center">  Bingo - 6:45 P - ACH Last Sale - 6:30 P </p>	<p>7 Chair Exer. - 10 A - MCH</p> <p>Wellcare Bingo - 2P - ACH</p> <p>Activities Mtg - 7 P - ACH</p>	<p>8 Bread - 9 A - ACH</p> <p>HOA Meeting - 7 P - ACH</p>	<p>9 Chair Exer. - 10 A - MCH</p> <p>HOA OFFICE 10-12 MCH</p> <p align="center">  Bunco - 6 P - ACH </p>	<p>10 Newsletter - 10 A - ACH</p> <p align="center">  Vets & Friends - 7P - MCH </p>	<p>11  St. Patrick's Day Dinner 6 P - ACH Desserts Welcome </p>
<p>12 DAYLIGHT SAVINGS BEGINS </p>	<p>13 HOA OFFICE 10-12 MCH</p> <p>Bingo - 6:45 P - ACH Last Sale - 6:30 P</p>	<p>14 Chair Exer. - 10 A - MCH</p> <p align="center">  </p>	<p>15 Bread - 9 A - ACH</p> <p align="center">  Bible Study / Estudio Biblico - 7 P - MCH </p>	<p>16 Chair Exer. - 10 A - MCH</p> <p>HOA OFFICE 10-12 MCH</p> <p>Bunco - 6 P - ACH</p>	<p>17  St. Patrick's Day </p>	<p>18  MOVIE - 7 P - ACH </p>
<p>19  Dominos - 3-6P - ACH </p>	<p>20 HOA OFFICE 10-12 MCH</p> <p align="center">  Bingo - 6:45 P - ACH Last Sale - 6:30 P </p>	<p>21 Chair Exer. - 10 A - MCH</p> <p>CR Insurance - Conver. On Medicare - 2 P - ACH</p>	<p>22 Bread - 9 A - ACH</p> <p>Bible Study / Estudio Biblico - 7 P - MCH</p>	<p>23 Chair Exer. - 10 A - MCH</p> <p>HOA OFFICE 10-12 MCH</p> <p>Bunco - 6 P - ACH</p>	<p>24  National Chocolate Covered Raisin Day </p>	<p>25 Pancake Brunch 11 A - ACH  </p>
<p>26  National Spinach Day </p>	<p>27 HOA OFFICE 10-12 MCH</p> <p>Bingo - 6:45 P - ACH Last Sale - 6:30 P</p>	<p>28 Chair Exer. - 10 A - MCH</p>	<p>29 Bread - 9 A - ACH</p> <p align="center">  Bible Study / Estudio Biblico - 7 P - MCH </p>	<p>30 Chair Exer. - 10 A - MCH</p> <p>HOA OFFICE 10-12 MCH</p> <p>Bunch - 6 P - ACH</p>	<p>31  National Crayon Day </p>	<p align="center">  </p>

The newsletter is published monthly by the Starlight Ranch Mobile Homeowners' Association. Articles and other contributions for consideration are due by the 20th of each month. Please drop in the Suggestion Box in the front (ACH) club house to the attention of Dave Wegman, Editor, and include your contact information. Contributions may be altered for size, clarity or grammatical correction. You may also send e-mail to newsletter@starlightranchhoaweb.com.

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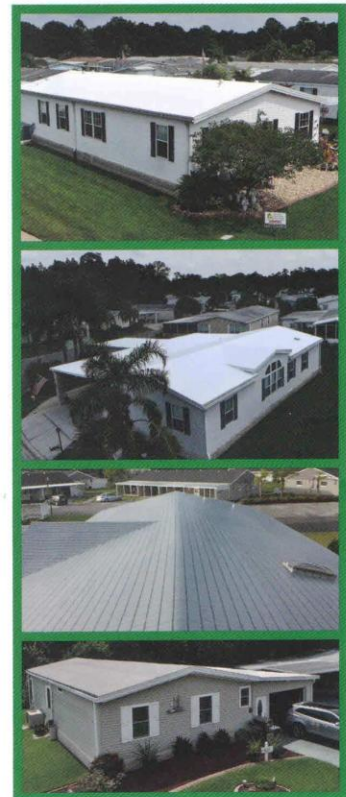


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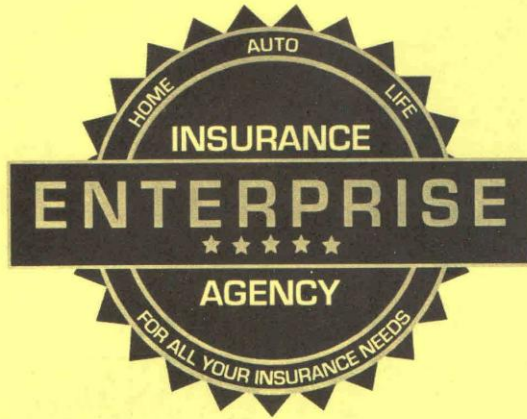
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Thursday, March 9th @ 11:30 AM

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Tuesday, March 14th @ 3:00 PM

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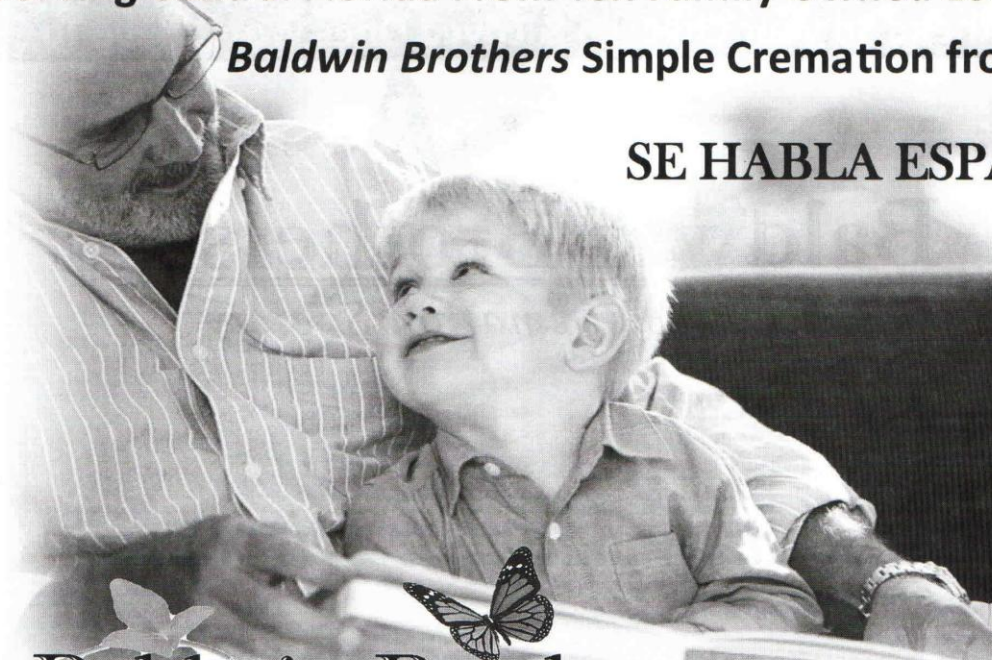
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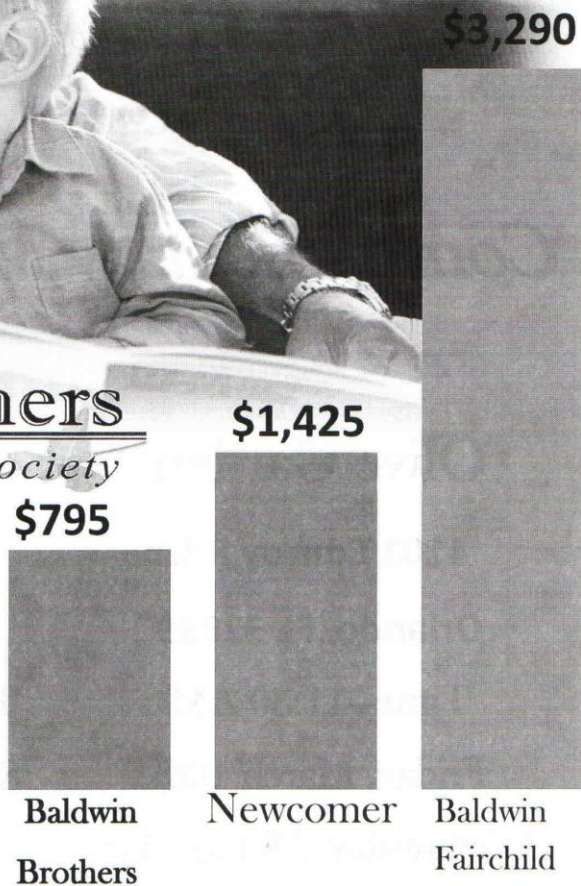


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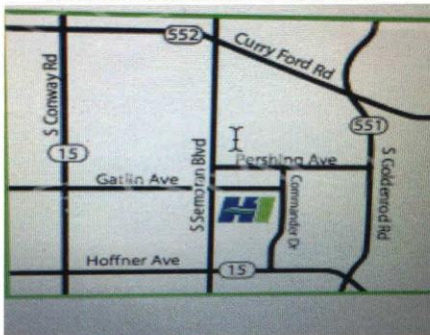
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Computer Class Schedule March 2017

Southeast Branch Library - FREE COMPUTER CLASSES March 2017

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	 <p>Connect with us: ocls.info/social</p> <p>Help shape the programming of your local library. Fill out a survey at ocls.info/survey</p> <p>Any person requiring special accommodations to participate in any class or program due to a disability may arrange for assistance by contacting the location at least seven days prior to the event.</p>	<p>ATTENTION: There is a \$5.00 Late Cancellation Fee assessed per class for all cancellations not done a day in advance. Call 407.835.7323 or go to www.ocls.info</p>	<p>How to Use the Mouse & Keyboard 10:15 a.m. – 11:15 a.m. Learn How to Type 11:45 a.m. – 12:45 p.m. Creando su Resume 6:00 p.m. – 7:00 p.m. Buscando Empleo Usando la Internet 7:15 p.m. – 8:15 p.m.</p>	<p>Computer Basics 1 10:15 a.m. – 11:15 a.m. Computer Basics 2 11:45 a.m. – 12:45 p.m. WhizKids: Build 3D Models Using SketchUp 4:30 p.m. – 5:30 p.m. ELLIS Orientation 7:15 p.m. – 8:15 p.m.</p>	<p>Internet Level 1 10:15 a.m. – 11:15 a.m. Internet Level 2 11:45 a.m. – 12:45 p.m.</p>	<p>QuickBooks Nivel 3 en Español 10:15 a.m. – 11:45 a.m. QuickBooks Nivel 4 en Español 12:00 p.m. – 1:30 p.m.</p>
5	<p>PowerPoint 2013 Nivel 1 10:15 a.m. – 11:15 a.m. PowerPoint 2013 Nivel 2 11:45 a.m. – 12:45 p.m.</p> <p>NO CLASSES IN THE EVENING</p>	<p>PowerPoint 2013 Nivel 3 10:15 a.m. – 11:15 a.m. PowerPoint 2013 Nivel 4 11:45 a.m. – 12:45 p.m.</p> <p>Excel 2013 Nivel 1 6:00 p.m. – 7:00 p.m. Excel 2013 Nivel 2 7:15 p.m. – 8:15 p.m.</p>	<p>Be Safe Online 10:15 a.m. – 11:15 a.m. Basic PC Maintenance & Security 11:45 a.m. – 12:45 p.m.</p> <p>Excel 2013 Nivel 3 6:00 p.m. – 7:00 p.m. Excel 2013 Nivel 4 7:15 p.m. – 8:15 p.m.</p>	<p>E-mail Level 1 10:15 a.m. – 11:15 a.m. E-mail Level 2 11:45 a.m. – 12:45 p.m.</p> <p>ELLIS Orientation 7:15 p.m. – 8:15 p.m.</p>	<p>Facebook-Managing Your Personal Account 10:15 a.m. – 11:15 a.m. Facebook - Business Page 11:45 a.m. – 12:45 p.m.</p>	<p>Creando su Resume 10:15 a.m. – 11:15 a.m.</p> <p>Buscando Empleo Usando la Internet 11:45 a.m. – 12:45 p.m.</p>
12	<p>Excel 2013 Nivel 1 10:15 a.m. – 11:15 a.m. Excel 2013 Nivel 2 11:45 a.m. – 12:45 p.m.</p> <p>NO CLASSES IN THE EVENING</p>	<p>Excel 2013 Nivel 3 10:15 a.m. – 11:15 a.m. Excel 2013 Nivel 4 11:45 a.m. – 12:45 p.m. WhizKids: Snap Circuits 4:30 p.m. – 5:30 p.m.</p> <p>NO CLASSES IN THE EVENING</p>	<p>Excel 2013: Tablas Dinámicas 10:15 a.m. – 11:15 a.m. Excel 2013: Fórmulas y Funciones 11:45 a.m. – 12:45 p.m.</p> <p>QuickBooks Nivel 1 en Español 5:15 p.m. – 6:45 p.m. QuickBooks Nivel 2 en Español 7:00 p.m. – 8:30 p.m.</p>	<p>Word 2016 Level 1 10:15 a.m. – 11:15 a.m.</p> <p>Word 2016 Level 2 11:45 a.m. – 12:45 p.m.</p> <p>Open Lab: Ask A Tech 2:30 p.m. – 5:30 p.m.</p>	<p>Word 2016 Level 3 10:15 a.m. – 11:15 a.m.</p> <p>Word 2016 Level 4 11:45 a.m. – 12:45 p.m.</p>	<p>Excel 2013 Nivel 1 10:15 a.m. – 11:15 a.m.</p> <p>Excel 2013 Nivel 2 11:45 a.m. – 12:45 p.m.</p> <p>ELLIS Orientation 3:00 p.m. – 4:00 p.m.</p>
19	<p>Facebook - Cuenta Personal 10:15 a.m. – 11:15 a.m. Facebook - Página de Negocios 11:45 a.m. – 12:45 p.m.</p> <p>NO CLASSES IN THE EVENING</p>	<p>eBay.com 10:15 a.m. – 11:15 a.m. Cómo Navegar Seguro en Línea 11:45 a.m. – 12:45 p.m.</p> <p>Principios de Computadora 1 6:00 p.m. – 7:00 p.m. Principios de Computadora 2 7:15 p.m. – 8:15 p.m.</p>	<p>Excel 2016 Level 1 10:15 a.m. – 11:15 a.m. Excel 2016 Level 2 11:45 a.m. – 12:45 p.m.</p> <p>QuickBooks Nivel 3 en Español 5:15 p.m. – 6:45 p.m. QuickBooks Nivel 4 en Español 7:00 p.m. – 8:30 p.m.</p>	<p>Excel 2016 Level 3 10:15 a.m. – 11:15 a.m.</p> <p>Excel 2016 Level 4 11:45 a.m. – 12:45 p.m.</p> <p>ELLIS Orientation 7:15 p.m. – 8:15 p.m.</p>	<p>Excel 2016: Pivot Tables 10:15 a.m. – 11:15 a.m.</p> <p>Excel 2016: Formulas and Functions 11:45 a.m. – 12:45 p.m.</p>	<p>Excel 2013 Nivel 3 10:15 a.m. – 11:15 a.m.</p> <p>Excel 2013 Nivel 4 11:45 a.m. – 12:45 p.m.</p> <p>WhizKids: Driving Simulator 3:00 p.m. – 4:00 p.m.</p>
26	<p>Cómo usar el Teclado y el "Mouse" 10:15 a.m. – 11:15 a.m. Destrezas en el Manejo del Teclado 11:45 a.m. – 12:45 p.m.</p> <p>NO CLASSES IN THE EVENING</p>	<p>Principios de Computadora 1 10:15 a.m. – 11:15 a.m. Principios de Computadora 2 11:45 a.m. – 12:45 p.m.</p> <p>Internet Nivel 1 6:00 p.m. – 7:00 p.m. Internet Nivel 2 7:15 p.m. – 8:15 p.m.</p>	<p>Excel 2016 Data Mgmt 1 10:15 a.m. – 11:15 a.m. Excel 2016 Data Mgmt 2 11:45 a.m. – 12:45 p.m.</p> <p>Excel 2016 Level 1 6:00 p.m. – 7:00 p.m. Excel 2016 Level 2 7:15 p.m. – 8:15 p.m.</p>	<p>Excel 2016: Charts 10:15 a.m. – 11:15 a.m. Excel 2016: Interactive Reports 11:45 a.m. – 12:45 p.m.</p> <p>Open Lab: Ask A Tech 2:30 p.m. – 5:30 p.m.</p>	<p>Word 2016: Mail Merge 10:15 a.m. – 11:15 a.m. Microsoft Office: Create Professional Reports 11:45 a.m. – 12:45 p.m.</p> <p>ELLIS Orientation 3:00 p.m. – 4:00 p.m.</p>	<ul style="list-style-type: none"> Classes in English Classes en Español Kids Classes (6-8) (9-12)

Revised 02/02/2017

Southeast Branch Library - 5575 S. Semoran Blvd., Orlando, FL 32822 • 407.835.7323 www.ocls.info

Guidelines for Class Reservations:

- Most classes are free to Orange County Library District cardholders, fee cardholders, and Orange County Property Owner cardholders. Some classes may include a materials fee. To pay for your class, please call 407.835.7323 or visit any of our locations in person.
- Library account must be in good standing in order to attend a class.
- Non-Library cardholders may attend an in-person class or an online class by paying a \$10 non-refundable fee at the time of registration. An additional materials fee may apply for in-person classes. To pay for your class please call us at 407.835.7323 or visit any of our locations in person.
- All classes start on time. Registration closes at the start of class. Those on the waiting list will have access to the class only if there is a cancellation. Those already registered for the class have a 10 minute window to arrive to class, otherwise will not be admitted in the class.
- The library reserves the right to close classes with no registration on the same day the class is offered.
- To register for a class, please stop by any of our locations, call 407.835.7323, or visit www.ocls.info/ComputerClasses.
- To cancel a class, please stop by any of our locations, call 407.835.7323, or visit www.ocls.info/CancelClass.
- A \$5 late cancellation fee will be charged unless reservations are cancelled by 11:59 pm the day before the class is scheduled.
- Before signing up for a class, ask one of our staff to find out what the recommended prerequisites are for the classes.
- Any person requiring special accommodations to participate in a class or program due to a disability may arrange for reasonable accommodations by contacting the location at which the event is held at least seven days prior to the event.

*Class schedule is subject to change.



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